

# Exercise your rights under GDPR

The GDPR regulation provides the following rights for individuals (data subjects):

## 1) Right of Access

All data subjects have the right to be informed whether any of their personal data is being processed by Indukern, and where this is the case, have the right to access this data and to be provided with specific information about the processing of their personal data. This is known as the Right of Access.

⇒ *If Indukern is processing your personal data, and you want to access this personal data or want to be provided with specific information about the processing of your personal data, please make a formal request in writing by filling-out and printing enclosed contact form and including a copy of your ID card or passport (in order to verify the valid nature of your request)*<sup>1</sup>

## 2) Right to Rectification or Erasure Procedure

All data subjects have the right to obtain the rectification or erasure of their personal data. This is known as the Right to Rectification or Erasure.

⇒ *If Indukern is processing your personal data, and you require Indukern to rectify or complete inaccurate or incomplete personal data, please make a formal request in writing by filling out and printing enclosed contact form and including a copy of your ID card or passport (in order to verify the valid nature of your request)*<sup>2</sup>

## 3) Right to Object

All data subjects have the right to object to the processing of their personal data. As a result of this objection, Indukern will no longer process the personal data, unless one of the following applies:

- i. Indukern demonstrates compelling, legitimate grounds for the processing, which override the interests, rights and freedoms of the data subject, or
- ii. Processing the personal data is necessary for the establishment, exercise or defense of legal claims.

⇒ *If you want to object to the processing by Indukern of your personal data, please make a formal request in writing by filling-out and printing enclosed contact form and including a copy of your ID card or passport (in order to verify the valid nature of your request)*<sup>3</sup>

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<sup>1</sup> Please note that Indukern will destroy the provided ID document after verification of the valid nature of your request.

<sup>2</sup> Please note that Indukern will destroy the provided ID document after verification of the valid nature of your request.

<sup>3</sup> Please note that Indukern will destroy the provided ID document after verification of the valid nature of your request.

#### 4) Right to Data Portability

All data subjects have the right to receive their personal data and have it transmitted to another data controller. This is known as the Right to Data Portability. This right applies only in the following cases and does not apply to paper files:

- i. Processing is subject to a contract or based on the consent of the data subject, and
- ii. Processing is carried out by automated means.

⇒ *If Indukern is processing your personal data, and you require Indukern to transmit your personal data to another data controller, please make a formal request in writing by filling out and printing enclosed contact form and including a copy of your ID card or passport (in order to verify the valid nature of your request)<sup>4</sup>*

All requests listed above should be made in writing via the enclosed contact form and sent to the attention of the People&Culture Department of Indukern at the following address:

INDUKERN  
C/ALTA RIBAGORÇA 6-8  
08820 EL PRAT DE LLOBREGAT (BARCELONA).

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<sup>4</sup> Please note that Indukern will destroy the provided ID document after verification of the valid nature of your request.

## Contact form – exercise your rights under GDPR

**Name:**

**E-mail address:**

- Relationship with Indukern**  Ex-employee  
 Supplier  
 Customer  
 Other:

- Right you wish to exercise**  Right of Access  
 Right to Rectification or Erasure  
 Right to Object  
 Right to Data Portability

**Date:**

**Place:**

**Signature:**

Please fill-out this form and send it via post-mail to the attention of the People&Culture Department of Indukern, accompanied by a copy of your ID card or passport, at the following address:

INDUKERN  
C/Alta Ribagorça 6-8  
08820 El Prat de Llobregat (Barcelona)